

# CITY OF **Selkirk** COMMERCIAL DEVELOPMENT APPLICATION

There is a non-refundable Application Review Fee which must be paid at the time of application submission. A follow up will be made with all outstanding Permit Fees which will need to be paid prior to the permit being issued. A Plumbing Permit Review Fee is not required when constructing a new Single Family or Duplex dwelling.

These are the Application Review Fees:

New Construction, Addition and Accessory Building/Shed	\$500.00
Renovation, Exterior Alteration	\$200.00
Development Permit	\$200.00
Occupancy Permit	\$200.00
Sign Permit	\$200.00
Pools and Hot Tubs (any water feature)	\$200.00
Shoreline Development Permit	\$200.00
Soft Sided or Tent Like Structure	\$150.00
Demolition Permit	\$200.00

## APPLICANT AND LOCATION DETAILS

**NAME OF OWNER:** \_\_\_\_\_ **PERMIT #:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**NAME OF APPLICANT:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**CIVIC ADDRESS OF PROPERTY:** \_\_\_\_\_

**LEGAL DESCRIPTION:** **LOT:** \_\_\_\_\_ **BLOCK:** \_\_\_\_\_ **PLAN:** \_\_\_\_\_

**ROLL NUMBER:** \_\_\_\_\_ **ZONE:** \_\_\_\_\_

## WRITTEN DESCRIPTION OF WORK AND BUSINESS OPERATIONS

---



---



---



---



---

**DEVELOPMENT DETAILS**

Building Area	_____	# of Floors/Storeys	_____
Water Line Size	_____	Sewer Line Size	_____
Size of Water Meter(s)	_____	# of Meters Required	_____
Estimated Value of Work	\$ _____	Estimated Start Date	_____
Total Area of Site	_____	Gross Floor Area	_____
% Site Coverage	_____	# of Proposed Units	_____
Number of Dwelling Units	_____	Height of Building	_____
# of Parking Stalls	_____	# of Loading Areas	_____
Proposed Floor Elevation	_____	Width of Driveway	_____

**CONTRACTOR INFORMATION**

**General Contractor:**

_____	_____	_____
<i>Business Name</i>	<i>Contact Name</i>	<i>Phone Number</i>

**Architect:**

_____	_____	_____
<i>Business Name</i>	<i>Contact Name</i>	<i>Phone Number</i>

**Engineer:**

_____	_____	_____
<i>Business Name</i>	<i>Contact Name</i>	<i>Phone Number</i>

**Driveway Contractor:**

_____	_____	_____
<i>Business Name</i>	<i>Contact Name</i>	<i>Phone Number</i>

**Water & Sewer Excavator:**

_____	_____	_____
<i>Business Name</i>	<i>Contact Name</i>	<i>Phone Number</i>

**Landscaper:**

_____	_____	_____
<i>Business Name</i>	<i>Contact Name</i>	<i>Phone Number</i>

I/We hereby certify that the information provided on this form and attachments hereto, to the best of my knowledge is a true statement of facts concerning this application.

_____	_____
<i>Signature</i>	<i>Date</i>