



CAMP Asset Disposal Form

Date: _____

Prepared By: _____

Asset Detail Unique Identifier: _____

Asset Location: _____

Authorized By: _____

Detailed Description of Asset:

Reason for Disposal

- No Longer Required
- Replace
- Theft
- Unserviceable or beyond economic repair
- Other _____

Method of Disposal

- Sold (Attach Bill of Sale)
- Traded In (Please Attach Invoice & Copy of Associated CAMP Change Form Change Form #: _____)
- Destroy / Recycle
- Use for Parts
- Insurance Claim (Attach copy of claim)

Disposal Date: _____

Proceeds of Sale / Trade In: \$ _____

Receipt/ Invoice #: _____

Additional Comments:

CAMP Administration Office Use Only:

Processed By: _____

Asset Status Changed:

- Yes
- No

Date Processed: _____