



Competition No.: 2019-05 Hours of work: Up to 40 hours  
Close Date: February 13, 2019 at 4:00 p.m. Remuneration: \$16.10  
Department: Culture, Recreation and Green Transportation  
Duration: Seasonal tentative dates from May to August 2019

## Seasonal Labourers

### Description:

Under the supervision and direction of the Manager of Parks and Recreation Facilities, is responsible for performing general labour and custodial duties related to the operation and maintenance of Parks and Recreational facilities.

Core Competencies applicable to all positions within the City of Selkirk
<ul style="list-style-type: none"><li>• Citizen and Public Focus</li><li>• Communication</li><li>• Teamwork and Ambassadorship</li><li>• Integrity and Trust</li><li>• Ethics and Values</li><li>• Strategic Results Orientated</li><li>• Decision Making and Judgment</li></ul>



### Job Duties

1. Carry out the labour and custodial duties within arenas, halls and other recreational facilities.
2. Carry out labour duties within all public parks, playgrounds, athletic fields, municipal building grounds, and other green spaces.
3. Operate safely a variety of hand tools and small equipment such as weed trimmers, push mowers, roto tillers and other equipment of a like nature.
4. Perform pre-trip inspections, routine checks, minor servicing, cleaning and basic maintenance of the equipment they are operating.
5. Inform the Manager or Mechanic of any required significant maintenance or safety problems of small equipment they are operating.
6. In the course of carrying out daily tasks, the Labourer must practice established safety rules and regulations for the protection of self, fellow employees, the public and property, or equipment operated, by being continuously aware of existing and new safety procedures of the department.
7. Operate competently pick-up trucks with or without attached trailers for the purpose of transporting material as required by the Division.
8. Establish and maintain positive working relationships with employees at all levels of the organization, external contracts and the public, in accordance with the Respectful Workplace Policy.
9. Provide support services with the City of Selkirk Emergency Plan in the event of an emergency as required.
10. Provide support and training to other employees as required.
11. To perform other related duties as may be assigned.

**Required Education and Training:**

- Grade 12 education or General Education Development (G.E.D.)
- Valid WHMIS Certification
- Valid Manitoba Class 5 Driver's Licence
- Considerable skill in the operation of designated equipment and hand tools including but not limited to the following: weed trimmers, push & riding mowers, rotor tillers, etc.
- Must be able to communicate clearly and concisely, both orally and in writing. This includes the ability to understand written and verbal instructions
- Demonstrated ability to operate competently a pick-up truck with an attached trailer
- Demonstrated ability to establish and maintain effective working relationships with individuals at all levels of the organization and external contacts
- Demonstrated competency in safe work practices, knowledge and understanding of occupational hazards, safety precautions, regulations and procedures that are applicable to the area of work
- Must be able to work in a parks environment which includes extreme weather conditions
- Must be able to work evening and weekend shifts and/or overtime as required
- Must be physically able to perform all the labouring aspects or other duties associated with the position

**Comments:**

This is for more than one seasonal labourer position. This opportunity is open to all applicants. Seasonal employees shall be entitled to all rights and benefits of the Collective Agreement except Articles 702 and 14 and accrual of seniority. Applications will be accepted until Wednesday, February 13<sup>th</sup>, 2019. Interested individuals are to specify position being applied for and direct their application to:

Human Resources, City of Selkirk, 200 Eaton Avenue, Selkirk, Manitoba R1A 0W6  
FAX #: 1-204-482-5448                      Email: [jobs@cityofselkirk.com](mailto:jobs@cityofselkirk.com)

Thank you to all who apply, however, only those candidates selected for an interview will be contacted.